SharePoint 2010 Site Owner's Manual: Flexible Collaboration without Programming

Yvonne M. Harryman

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Summary

SharePoint 2010 Site Owner's Manual teaches you what SharePoint 2010 is all about and how to get started using it. The book also includes step-by-step scenarios for implementing real-world scenarios. You will learn how to build powerful sites leveraging SharePoint's out-of-the-box functionality along with other helpful tools such as InfoPath, Access, and SharePoint Designer.

About this Book

This book is a guide for business users without programming skills who want to build their own SharePoint sites. With it, you'll learn how to set up document sharing, trackable workflows, and many other business applications. You'll go step-by-step through real-world scenarios like content management, business intelligence, sharing information on the web, and search. Along the way, you'll learn how to interact with other business tools like Access, InfoPath, and SharePoint Designer.

This book is designed for SharePoint users who want to become tech-savvy in configuring SharePoint's out-of-the-box functionality. No programming or system administration experience is required.

Purchase of the print book comes with an offer of a free PDF, ePub, and Kindle eBook from Manning. Also available is all code from the book.

What's Inside

- Go from user to power user
- Build on out-of-the-box features
- Customize your SharePoint site

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10. Reporting and web applications using Access
11. Pulling it all together with search, My Sites, and cross-site functionality

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